

**Monroe County Art in Public Places Committee
Meeting Minutes
Monday – September 9, 2013 – 3:00 p.m.
Gato Building, 1100 Simonton St, Key West**

In attendance were Committee members: Jeffrey Harwell, Beth Kaminstein, Nancy Perez Milier and Nance Frank; Staff: Liz Young, Jodeil Roberts

Call to order

Acting Chair, Jeffrey Harwell called the meeting to order at 3:02 p.m.

Approval of Minutes of August 5, 2013

Motion: Nance moved to approve the August 5, 2013 minutes; seconded by Beth. The motion was passed unanimously.

Upcoming Projects – Status Update

Conch Key Fire Station – Conch Key Fire Station – Bill Horn, Architect. **Budget \$15,797.15** – RFP budget of \$14,000. RFP due October 8th. Non-voting members – Don Bock & Chief James Callahan. There have been some questions from qualified artists regarding the RFP. Discussion followed that if clarification was needed regarding the RFP, then qualified artists would be contacted.

Marathon Court House – Marathon Court House – Michael Ingram, Architect **Budget \$8,311.05**. RFP for exterior artwork budget is \$7,200. Installation will not occur until sewer hookup construction work is completed. Per a recent meeting with County Engineering, the hookup construction work is not yet completed.

Stock Island Fire Station – Stock Island Fire Station – Bill Horn, Architect. **Budget \$27,347.97** RFP budget of \$24,000. The RFP has been drafted and submitted to the County Attorney's office for legal review. The draft of the RFP was shown to the committee. The site visit for qualified artists set for September 24th at 10:00 am was discussed.

The committee discussed and determined Committee meeting dates as follows:

- October 7, 2013 at 3:00 pm, at the Gato, Key West – Panel Review: RFP #2 Key West International Airport
- October 15, 2013, at 4:00 pm, Marathon Government Center – Panel Review: RFP Conch Key Fire Station #17
- November 4, 2013 - Marathon, time and place TBD
- December 2, 2013 - Key West, time and place TBD

Freeman Justice Center Drug Court Addition – Budget \$5,036.00. Art budget is \$4,400.

Freeman Justice Center Lobby Freeman Justice Center Lobby – Budget \$2,359.72.

Holly Elomina has responded positively to the committee's determination that one RFP be written for Freeman Justice Center that will identify the Drug Court and the Lobby as separate spaces, each with a specified budget.

Key West Airport - Key West Airport 2nd phase – Budget \$3,043.25 – RFP # 2 due September 19, 2013 for over the ticket counters with an art budget \$2,500.

Key West Airport - Arrivals Terminal (downstairs) renovation – Approximate budget \$15,000
The downstairs area at the airport is undergoing renovation that includes moving the Tiki hut and installing a wall, which has been identified by Peter Horton as an area for public art. As the renovations are being done with Federal funds, Liz will confirm there is a budget for public art.

RFQ Bi-Annual Request for Qualifications – Review and Action - The committee reviewed and discussed the following applicants, applications and viewed submitted images: Sean P. Callahan, Amy Chan, Priscilla Coote, Monika Larsen Dennis, Muffy Clark Gill, Gordon Huether, Sue Katz, Tim Rahn, Aaron Stephan, W.B. Thompson, Wilderness Graphics, Catherine Woods, and David Harrison Wright.

Motion: Jeffrey moved to approve all the RFQ applicants as stated in the agenda and these minutes; seconded by Beth. The motion passed unanimously. Nance recused herself from the vote for Sue Katz, Priscilla Coote, and W. B. Thompson.

Discussion followed regarding ways to improve future RFQ requirements and submittals, including requiring that artists identify locations and dimensions of public art examples submitted with the application.

The following projects have been placed **on hold** by the BOCC as of March 18, 2009:

- Old Tavernier School and Jefferson Brown Bldg.
- Marathon Emergency Operations Center – Design phase (no funds available)

Liz discussed that asbestos abatement may be done at the Jefferson Brown building.

The meeting was adjourned at 3:40 p.m.

Respectfully submitted by:

Jodeli Roberts, Business Manager